



1, Johnston Terrace Ope
Keyham
Plymouth
PL2 2EN
Tel: 01752 567649

Executive Headteacher: Miss J Stephens NPQH BEd
PGCE Assistant Headteacher: Miss J Plummer PGCE

Email: drake.primary.school@plymouth.gov.uk
www.drakeprimaryschool.co.uk

20th May 2026

Dear Parents/Carers,

Welcome to Drake Primary Academy!

Thank you so much for accepting your child's place at our school – we're delighted to have you join us. We really look forward to meeting, supporting and sharing your child's journey throughout their primary education with you.

Please take a moment to read through the information below about your child's induction – this will help you prepare for their start with us.

Stay and Play sessions

There are two types of Stay and Play sessions that we offer here at Drake Primary Academy, the first is an after-school session which you will attend with your child.

The intention of these sessions are to introduce your child to our EYFS Provision, firstly alongside yourselves, and then with the EYFS team to begin to get to know us and have lots of fun in our fantastic environment! These Stay and Play sessions are beneficial to the children's transition into school, helping them to feel more comfortable with a new environment.

Date and Time	Event	Details
Tuesday 30th June 3.30pm - 4.30pm	Stay and Play session and Welcome Meeting	A chance for parents and children to meet the EYFS team and explore the classroom and outside space together! Parents will also have a short meeting with their Class Teacher and a member of the Senior Leadership Team to talk about Foundation and starting Drake Primary Academy. This is an important meeting and Stay and Play session that we urge all parents to attend.
Wednesday afternoon sessions 1.30pm - 2.30pm 8th July & 15th July	Stay and Play sessions	These sessions are for the children only. They will have the chance to explore the provision alongside the EYFS team who

		will act as their learning partners for an hour to help them feel comfortable in the environment, get to know their new teachers and the provision they will be using in September.
Monday 7th & Tuesday 8th September Morning and afternoon slots	Home Visits	Class Teachers and another member of the Drake team will be conducting Home visits in the first week of term. During the meeting on Tuesday 30 th June you will be asked to sign up for a morning or afternoon slot on one of these two dates. Home visits are a great opportunity for us to see your child in their own environment and talk to you about any questions you may have before your child starts school. If you aren't available at your allocated time, we ask that you contact the school through the contact details provided below. We are limited to these days for Home visits but will do our best to accommodate you.
Wednesday 9th - Friday 11th September	Half Day Transitions Wednesday - Friday: 8.30am-11.45am	Your child will be invited to half day transitions, beginning the week of the 9 th of September. Within these transition sessions, the children will have time with their new teacher and teaching assistant (who they will have already met), and their new Foundation friends.

Monday 14th – Tuesday 15th September	Half Day Transitions Monday - Tuesday : 8.30am-1pm	Your child will be invited to half day transitions, beginning the week of the 14 th September. Within these transition sessions, the children will have time with their new teacher and teaching assistant (who they will have already met), and their new Foundation friends. They will also stay for lunch – school lunch is provided.
Wednesday 16th – Friday 18th September	Full days in school	The children will attend school full time 08:40-15:10 from Wednesday 16 th September.

During the stay and play sessions, we will share with you the plan during the two-week transition period in September, confirming the above timings and what the children will need to bring to school.

If you have any concerns or questions, please contact Miss Stephens at: reception@drakeacademy.org

We are really looking forward to meeting you all soon.

Yours faithfully,



Miss Jacqi Stephens
Executive Headteacher